

Safeguarding Disclosure: What to do?

The 5 R's

Recognition: the ability to take in the disclosure and recognise

the seriousness

Responding: the knowledge and confidence to know how to

respond to concerns appropriately and within the

relevant timescales

Recording: this refers to the importance of prompt recording at

all stages of your involvement in any safeguarding

incident

Referral: the knowledge about the process of reporting on

your concerns through the correct procedures

listed below

Resolution: there may be a need to escalate your concerns

again if they have not been responded to in an ap

propriate way either





Listen:

Do not ask any leading questions



Respond:

Advise that you will have to pass this information on



Report/Refer:

Report to the PSO



Record:

Ask to take notes

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