



PARISH CHURCH OF ST MARGARET, LEE

Lee Terrace, London

Parish Office:

The Visitor's Centre, Brandram Road, London, SE13 5EA

May 2018

Dear Parishioner,

Data Protection: Parishes and the “GDPR”

The General Data Protection Regulation (GDPR) will take effect in the UK from 25 May 2018. It replaces the existing law on data protection (the Data Protection Act 1998) and gives individuals more rights and protection in how their personal data is used by organisations. Parishes must comply with its requirements, just like any other charity or organisation.

To put your mind at rest, this won't mean we're changing the way we collect or use your information. But to help make it easier for you find out what we do, we've created a new 'Privacy Notice' which includes details about:

- your rights relating to the information we hold about you
- the types of personal information the Parish, the Diocese and the Church of England collect and use
- the legal basis we rely on to use your information

Our Privacy Notice is posted on the notice board at the back of church and can be found on our website by clicking on Privacy Policy on the blue bar at the bottom of your screen. Please contact the church office if you would like a hard copy of our Privacy Policy (large print is also available on request).

Please note that our Privacy Policy has been developed and recommended by Southwark Diocese and as such there may be references to processing which we currently don't use e.g. CCTV.

Consent

Your privacy is important to us and we would like to continue to communicate with you about the church and its activities. To do so we need your consent. Enclosed with this letter you will find our consent form. Please complete and return a form for each member of your family as soon as possible (parents will need to complete and sign forms for children under 16 years). If we do not receive a consent form before May 25th we will not be able to contact you or keep you informed of church activities. If you require more consent forms they are available on the website, in church or from the church office. If you require help completing a form please speak with a churchwarden or sidesperson in church.

Data Controller

Please contact us if you have any questions about our Privacy Notice or the information we hold about you or to exercise all relevant rights, queries or complaints at:

Simon Blackburn, Churchwarden

Email: sblackburn@doctors.org.uk

Contact information:

The Administrator, St Margaret's Visitors Centre, Brandram Road, London, SE13 5EA

Telephone: 020 8318 9643 (Tue and Wed 9-3pm)

Email: office@stmargaretslee.org.uk